

FINANCIAL AID (BURSARY) POLICY

1 INTRODUCTION

École Jeannine Manuel (“the School”) is committed to achieve socio-economic diversity among its student body through the award of bursaries.

A bursary is a means-tested financial support for school fees. The School’s bursary programme is designed to make it possible for those able students who meet our entry criteria to take up a place at the School, irrespective of parental income. Funds available for the bursary programme are limited and are determined each year by the Board of Governors. Our long-term strategic goal is to provide financial aid to 20% of our student body.

This policy is also applicable to Early Years Foundation Stage (EYFS) pupils.

2 BURSARY APPLICATION PROCEDURE

Bursaries are awarded on a sliding scale up to the value of 100% of the school fees. Each application is considered on its own merits, and the level of bursary, subject to programme funding, will be determined by the family’s gross income, direct outgoings, value of their property and other assets.

Bursaries are awarded to applicants who have satisfied the school’s entrance requirements and who have shown that they would make the most of the opportunities that the school offers. All awards are subject to annual review and can be adjusted to reflect changes to parental circumstances. Any prospective pupil is eligible to apply for bursarial support. Parents with a son or daughter already at the school, whose financial circumstances suddenly change, may also apply for a bursary.

Bursary funds are limited and parents are asked to send their Bursary Applications (available online) to bursaries@jmanuel.uk.net promptly upon completion of their online application if they wish to apply for bursary funding. Late indications of financial need are unlikely to be successful. Applications for bursaries must be submitted every year at the time of reenrolment.

All financial data processed by the School for the purpose of assessing financial need will be processed in accordance with the GDPR, as well as the School’s Data Protection and Privacy policies. More information regarding how data is processed, stored and retained, please see the Privacy Notices on our website or contact dpo@jmanuel.uk.net.

3 THIRD PARTY BURSARIES

In the case that applicants are eligible to apply for a third party bursary, they should provide the School with details of their application, and the outcome as soon as possible. A decision regarding the School's bursary offer will only be reached once a decision has been confirmed by the third party.

3.1 French Government Financial Aid

Financial aid from the French Government is available for French applicants. Applicants may be eligible for financial aid from the Agence pour l'Enseignement Français à l'Étranger (AEFE) if the child concerned has French nationality and is registered with the French Consulate.

Families who are awarded a bursary from the French Government (including partial bursaries) will automatically be granted a bursary from the School equal to the difference between the School fees for the year and the AEFE ceiling.
